

# EXECUTIVE BOARD

## Thursday 13<sup>th</sup> April 2023

### PRESENT

#### **COUNCILLOR:**

Councillor Phil Riley  
Councillor Julie Gunn  
Councillor Mahfooz Hussain  
Councillor Damian Talbot  
Councillor Quesir Mahmood  
Councillor Vicky McGurk  
Councillor Mustafa Desai  
Councillor Jim Smith

#### **PORTFOLIO:**

Leader of the Council  
Children, Young People & Education  
Digital & Customer Services  
Public Health, Prevention & Wellbeing  
Growth & Development  
Finance & Governance  
Adult Social Care & Health  
Environment & Operations

#### **ALSO IN ATTENDANCE:**

Muhammed Bapu  
Kazim Shah

Youth MP  
Deputy Youth MP

	Item	Action
1	<b><u>Welcome and Apologies</u></b>  The Leader of the Council, Councillor Phil Riley, welcomed all to the meeting. Apologies were received from Councillor John Slater.	
2	<b><u>Minutes of the Previous Meeting</u></b>  The Minutes of the Meeting held on 9 <sup>th</sup> March 2023 were agreed as a correct record, subject to a minor amendment (Minute No.9 – Strategic asset Management Plan – number of voluntary aided schools – 25, not 24).	<b>Agreed</b>
3	<b><u>Declarations of Interest</u></b>  No Declarations of Interest were received.	
4	<b><u>Equality Implications</u></b>  The Chair asked Members to confirm that they had considered and understood any Equality Impact Assessments associated with reports on the agenda ahead of making any decisions.	<b>Confirmed</b>
5	<b><u>Public Forum</u></b>  No questions had been submitted by members of the public.	
6	<b><u>Questions by Non-Executive Members</u></b>  No questions had been submitted by Non-Executive Members.	

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7	<p><b><u>Youth MPs Update</u></b></p> <p>The Youth MPs verbally reported on recent events and activities including :</p> <ul style="list-style-type: none"> <li>• The first live inspection of the Young Inspectors Project, with an inspection of the Leaving Care Service.</li> <li>• Collaboration with the Youth MP in Burnley on the ongoing Transport Campaign.</li> <li>• Publicity relating to the importance of voting in the upcoming local elections.</li> <li>• Progress of plans for the climate summit to be held at King George’s Hall on World Environment Day.</li> </ul> <p>Members of the Executive Board commented on the excellent work being delivered and Muhammed agreed to provide an update at the next Executive Board meeting on the feedback following the local elections, particularly relating to Voter ID.</p>	<b>Noted</b>
8.1	<p><b><u>Joint Health and Wellbeing Strategy 2023-2028</u></b></p> <p>The Executive Board was provided with a report that advised that each Health and Wellbeing Board had a statutory duty to produce a Joint Local Health and Wellbeing Strategy (JLHWS), setting out the priorities for improving the health and wellbeing of its local population and the way in which it would meet the needs of the local population.</p> <p>On 7<sup>th</sup> March 2023 the Blackburn with Darwen Health and Wellbeing Board approved a revised JLHWS for the Borough outlining its approach to increasing life chances for the residents of Blackburn with Darwen, through its vision of working together to create a healthier, safer and fairer Blackburn with Darwen where everyone benefitted from sustained improvements in health and wellbeing, and the Executive Board was asked to note the revised Strategy, which had been circulated for information as it was the public version of the strategy document which was considered by the Health and Wellbeing Board and which would be published on the Council’s website.</p> <p><b>RESOLVED –</b></p> <p>That the Executive Board:</p> <p>Notes the revised Joint Local Health and Wellbeing Strategy, which was approved by the Health and Wellbeing Board on 7<sup>th</sup> March 2023.</p>	<b>Noted</b>

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8.2	<p><b><u>Lease Agreement, First Floor King George's Hall, Blackburn</u></b></p> <p>Members received a report which sought approval to agree a 15 year lease to Beaumont Management Services Ltd, trading as Akbar's Restaurants Ltd, to establish a new restaurant at the 1<sup>st</sup> Floor, King George's Hall, Northgate Blackburn, BB2 1AA.</p> <p><b>RESOLVED –</b></p> <p>That the Executive Board:</p> <p>2.1 Approve the terms outlined in this report.</p> <p>2.2 Delegates authority to finalise the terms of the lease agreement to the Strategic Director of Growth &amp; Development in consultation with the Executive Member for Growth &amp; Development.</p> <p>2.3 Subject to 2.2 above, authorise the Deputy Director for Legal and Governance to complete the necessary legal formalities and the lease agreement.</p>	<p><b>Approved</b></p> <p><b>Approved</b></p> <p><b>Approved</b></p>
10.1	<p><b><u>Oral Health Improvement Strategy – One Year On</u></b></p> <p>A report was submitted which reminded Members that the BwD Oral Health Improvement Strategy, which highlighted 15 key recommendations, was ratified by the Council's Executive Board in October 2021 with the official strategy launch being held in May 2022. The main focus of the strategy was on prevention, which required a multifaceted approach involving education, healthcare, dental services, young people's services, the community, voluntary and faith sector and Public Health.</p> <p>The report updated the Executive Board of progress made to date and the new priorities for 2023/24.</p> <p><b>RESOLVED-</b></p> <p>That the Executive Board:</p> <ul style="list-style-type: none"> <li>• Notes the content of the report.</li> <li>• Note that poor oral health remains a significant public health issue requiring ongoing senior level leadership and commitment to improving oral health across the life course.</li> <li>• Note the progress made to date by all partners and the key issues impacting on delivery of the action plan.</li> <li>• To note the priorities for year two of the delivery of the Health Improvement Strategy.</li> </ul>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>

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10.2	<p><b><u>High Needs and Early Years DSG 2023-24</u></b></p> <p>Members received a report on seeking the Executive Board’s approval to the allocation of the High Needs Block funding and the Early Years Block funding provisions paid to the Council as part of the Dedicated Schools Grant for 2023/24.</p> <p>Dedicated Schools Grant (DSG) was paid to the Council in support of the Local Authority’s Schools Budgets. It comprised four blocks (Schools Block, High Needs Block, Early Years Block Central School Services Block).</p> <p>It was the responsibility of the Council, in conjunction with their Schools Forum, for determining the split of the funding between own expenditure and the Individual Schools’ Budgets.</p> <p><b>RESOLVED –</b></p> <p>That the Executive Board:</p> <ul style="list-style-type: none"> <li>a) note the Council’s High Needs Block funding for 2023/24 as shown at <b>Appendix A</b>;</li> <li>b) endorse the budget allocations for the High Needs Block as set out at <b>Appendix B</b>.</li> <li>c) note the Council’s Early Years Block funding for 2023/24 as shown at <b>Appendix C</b>.</li> <li>d) endorse the budget allocations for the Early Years Block as set out at <b>Appendix C</b>.</li> </ul>	<p><b>Noted</b></p> <p><b>Approved</b></p> <p><b>Noted</b></p> <p><b>Approved</b></p>
10.3	<p><b><u>Procurement of new software solution for Regulatory Services</u></b></p> <p>The Executive Board received a report is to seeking approval to procure a new software system to manage the provision of Environmental Health, Trading Standards and Housing information management.</p> <p><b>RESOLVED –</b></p> <p>That the Executive Board:</p> <ul style="list-style-type: none"> <li>• Approves the procurement of the new software through the Crown Commercial Services (CCS) Vertical Application Solutions (VAS) framework RM6259 for a 5 year period with</li> </ul>	<p><b>Approved</b></p>

	Item	Action
	<p>the option to extend for a further five number one year periods.</p> <ul style="list-style-type: none"> <li>Notes that a further report will be presented to the Executive Board for approval following the tender exercise to award the contract including the full financial implications once known.</li> </ul> <p><b>AT THIS STAGE OF THE PROCEEDINGS THE PRESS AND PUBLIC WERE EXCLUDED FROM THE MEETING.</b></p> <p><b>12.1 <u>Lease Agreement, First Floor King George’s Hall, Blackburn</u></b></p> <p>Further to the report submitted at Agenda Item 8.2, additional information was submitted for consideration by the Executive Board which was considered commercially sensitive and therefore exempt from publication. The resolutions at 8.2 were unchanged</p> <p><b>RESOLVED – The Executive Board approve the recommendations in the report.</b></p> <p>Signed at a meeting of the Board</p> <p>on 8<sup>th</sup> June 2023</p> <p>(being the ensuing meeting on the Board)</p> <p>Chair of the meeting at which the Minutes were confirmed.</p>	<p><b>Noted</b></p> <p><b>Approved</b></p>